

**MAYOR AND CITY COUNCIL  
CITY OF SEAT PLEASANT  
SPECIAL SESSION  
MONDAY, APRIL 22, 2019  
6:00P.M.**

**1. OPENING**

**1.1.1 Call to Order**

Council President Yeargin called the meeting to order at 6:25p.m.

**1.1.2 Roll Call**

Present: Mayor Eugene Grant, Councilmember Charl Jones, Councilmember Hope Love, Councilmember Lamar Maxwell (Late Arrival), Councilmember Shireka McCarthy, Councilmember Kelly Porter, Councilmember Gloria Sistrunk, Councilmember Reveral Yeargin

Staff: C. Reginald Bagley, Acting Director of Economic Development, Dashaun N. Lanham, City Clerk, Sharron Lipford, Director of Public Engagement, Devan Martin, Chief of Police, Jeannelle Wallace, Chief Operating Officer, Adeoye Aganga-Williams, Chief Financial Officer

**1.1.3 Invocation and Pledge of Allegiance:**

The invocation was given by Mayor Eugene W Grant

**2. PRESENTATIONS:**

**2.1. None**

**3. MEETING TOPICS:**

**3.1. Review of FY2020 Proposed Budget**

- Mayor Grant stated that the Chief Financial Officer made the noted changes as within the FY2020 Budget as stated on April 13, 2019. The budget is still in line with seven strategic outcomes and it is time for us to update the strategic plan, as we have completed 90% of the plan.
- Mayor Grant stated that the budget does not reflect the special accommodations for Councilmember Love to travel. We were presented with the request for a part-time Clerk in the Council Department. We had to make changes within the budget, as this information was submitted one week ago.

- Mayor Grant stated that he had a conversation with Ms. Plater regarding the request for the part-time Clerk, which she stated she did not request.
- Mayor Grant stated that to accommodate the Council request, we deducted \$10,000 from the Council budget and \$10,000 from the Department of Public Works as the Janitor position was listed twice. The changes can be found on page 37.
- Mayor Grant stated the City Council total budget is \$322,184.00 can be found on page 37 and page 38 the recalculation of the amounts to match the updates. Changed the heading on page 39 to reflect updated numbers and changed the title of City Administrator to Chief Financial Officer. On page 42 Constituent services was reduced by \$10,000 to accommodate the request of a part-time Clerk in the Council Department. Pages 43 through 48 recalculated the amounts to reflect the updated numbers and heading. Page 49 was recalculated for the removal of the Ethics Commission under the City Clerk Department and Smart City Advisory Board to the Office of the Mayor.
- Mayor Grant stated that this is his proposed budget, but we can work together to avoid the fighting.
- Council President Yeargin stated that he had received the request for the part-time position on April 17, 2019. He stated that the Council will need to deliberate over the budget.
- Councilmember McCarthy stated that she read the e-mail and feels that if the concern is when the Council Clerk needs assistances during the planning of events, we can have some money set-aside to hire a person on a temporary basis.
- Mayor Grant stated that the City Council will still need to discuss the deductions of the money from the Council, Administration and the Public Works Department. There needs to be a conversation with regards to where you can cut the money.
- Councilmember Love stated that she felt that Ms. Plater needed assistance due to the crunch during the planning of the events, but not for a separate part-time position.
- Councilmember Maxwell stated that as we are trying to get the Council Clerk certified, we will be down a person. We wanted to ensure that she could get the training that is required. We will need to have the money set-aside to ensure that we can select a person. They wanted to bring a person on to fill in with the downtime while she's away in training.

- Councilmember McCarthy stated that the Council needs to follow the process to eliminate having a problem. There should not be any events planned during her training time.
- Councilmember Sistrunk stated that she was not aware of the Council Clerk Part-time position. She feels that the Council need to discuss the merit that will be provided to the Council Clerk. She will need to train the person to handle the duties when Ms. Plater is out of the office. The money for the part-time position will be deducted from the Council Constituency Fund, which is where the Council plans their monthly events.
- Mayor Grant stated that data drives the decision and we do not have any data to drive the decision to bring on a part-time person.
- Councilmember Sistrunk stated that there is not enough data to determine that the current Council Clerk has not met her obligation and need assistance.
- Councilmember Maxwell stated that the meeting minutes will be provided for the meeting held.
- Councilmember Porter stated that committees have meetings and a Chair of the Committee. He stated the chair brought his concerns to the committee, and he read the e-mail response to Councilmember Maxwell. He stated that he did not feel it was necessary to bring a part-time Council Clerk position. He stated that a review of the request by the Council and process before we can obligate additional money of the tax payers.
- Councilmember McCarthy requested a copy of the committee report.
- Councilmember Maxwell stated that he can provide the conversation that was held by e-mail with the committee into minutes.
- Mayor Grant stated the City Clerk budget was recalculated and the budget is \$154,561.
- Mayor Grant stated that the Office of the Mayor budget total is \$208,739 and was recalculated to match the updates. The Smart Cities Advisory Council was transferred to the Mayor's budget. Pages 66 through 67 and page 70 and page 71 was recalculated and the heading was changed to reflect the updated numbers.
- Council President Yeargin requested for the Mayor and the Chief Financial Officer to back to the Council budget to explain the numbers.
- The City Council requested for the budget amendments to be reflective in the budget to include the Council Uniforms, Youth Delegates to attend NLC Conference
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- Mayor Grant stated that the City Clerk budget total is \$154, 561. Council President Yeargin inquired if the budget was enough to ensure that the required Charter and Code updates are sent to Legislative services. Mayor Grant stated that there is no fee associated with sending the updates to Legislative. We are required by law to advertise all legislations and the budget is enough for the advertisements.
- Mayor Grant stated that the budget total for the Mayors budget is \$208, 739, The Administration budget total is \$586,196, Economic Development budget total is \$4,462,812, Human Resources Department budget total is \$722,171, Finance Department budget is \$298,878, Public Engagement Department budget is \$1,130,884, Public Safety Department budget total is \$2,877.480, Public Works Department Budget total is \$1,166,750.
- The City Council requested the deletion of the Assistant Council Clerk position from the budget.
- The City Council requested for the Youth Delegate funding to be added to the budget for \$3,000 for the Congressional City Conference.
- The City Council requested for another cost center to be created for Council Emergency Travel Contingency in the amount of \$10,000 to include the \$3,000 Youth Delegate funding.

#### **4. LEGISLATION**

##### **4.1.1. None**

#### **5. UNFINISHED BUSINESS**

##### **5.1. None**

#### **6 ANNOUNCEMENTS**

- 6.1. Annual Seat Pleasant Day, Saturday, May 4, 2019, Parade from Goodwin Park at 11:00am., Activities at Seat Pleasant Elementary School from 12:00pm-6:00pm**
- 6.2. Regular Work Session, Monday, May 6, 2019, Seat Pleasant City Hall-Council Chambers, 311 68<sup>th</sup> Pl., Set Pleasant, MD at 6:00pm**
- 6.3. Public Session, Monday, May 13, 2019, Seat Pleasant City Hall-Council Chambers, 311 68<sup>th</sup> Pl., Seat Pleasant, MD at 7:00pm**
- 6.4. Seat Pleasant City Council Retreat, Saturday, May 18, 2019, Seat Pleasant Activity Center, 5720 Addison Rd., Seat Pleasant, MD from 9:00am-6:00pm**

- 6.5. Ward V Monthly Meeting, Monday, May 20, 2019, Seat Pleasant Activity Center, 5720 Addison Rd., Seat Pleasant, MD at 9:30am
- 6.6. Regular Work Session, Monday, June 3, 2019, Seat Pleasant City Hall-Council Chambers, 311 68<sup>th</sup> Pl., Seat Pleasant, MD at 6:00pm
- 6.7. Community Fish Fry, Saturday, June 8, 2019, Goodwin Park, 311 68<sup>th</sup> Pl., Seat Pleasant, MD from 12:00pm-5:00pm
- 6.8. Public Session, Monday, June 10, 2019, Seat Pleasant City Hall-Council Chambers, 311 68<sup>th</sup> Pl., Seat Pleasant, MD at 7:00pm
- 6.9. MML Summer Conference, Sunday, June 23-26, 2019, Ocean City, MD

**ADJOURN**-The meeting was adjourned at 8:53p.m.

Submitted by,



Dashaun N. Lanham, CMC  
City Clerk